



# NIAGARA COUNTY JOB POSTING

## OPEN TO THE PUBLIC

TITLE/POSITION #: **COMMUNICATIONS TECHNICIAN/COMPUTER PROGRAMMER**

PAY RATE: **\$27.94-\$32.66**

DEPARTMENT/DIVISION: **Information Technology**

WORK LOCATION: **Lockport**

STATUS: **Provisional**

DESCRIPTION: **The work involves responsibility for supporting unified communications voice systems and related equipment/software. The incumbent plans, tests, implements, configures, maintains and documents the system as necessary. The incumbent will troubleshoot reported issues, provide the best tested solutions, interact with internal and external resources, and meet the standards and requirements of the agency in a timely manner. The programming work involves responsibility for creating and/or modifying computer programs. The incumbent analyzes business processes and projects proposed for computerization, and designs, modifies, tests, implements, maintains and documents appropriate software applications. The incumbent researches reported problems, plans and proposes a solution, coordinates the problem solving process, selects the best solution, tests the proposed solution, and meets the agency's standards and requirements. The incumbent must ensure programs and systems are developed and maintained to modern security standards. The incumbent may work with more than one modern operating system and with more than one modern programming language including object-oriented/event-driven programming languages. The role may require the incumbent to develop, implement, and conduct ongoing training. The work is performed under the direct supervision of a higher-level administrator with considerable leeway allowed for the use of independent judgment in carrying out the details of the work.**

MINIMUM QUALIFICATIONS:

**SUGGESTED PROMOTIONAL QUALIFICATIONS:**

**Two (2) years of permanent competitive status as a Micro Computer Coordinator or a Micro Computer Specialist in the Niagara County Department of Information Technology immediately preceding the date of the written test and must meet the open competitive qualifications.**

**CONTINUED**

**MINIMUM QUALIFICATIONS:**

**Graduation from a high school or possession of an equivalency diploma AND one of the following:**

**1. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in computer programming, computer science, computer information services, or closely related field and two (2) years of full-time paid experience which involved demonstrated responsibility for the design and development of computer programs in a 4GL programming language (object-oriented/event-driven language), business process analysis, technical documentation creation, and voice communications systems administration / support; OR**

**2. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree in computer programming, computer science, computer information services, or closely related field and four (4) years of full-time paid experience which involved demonstrated responsibility for the design and development of computer programs in a 4GL programming language (ex. PL/SQL, SQR, Visual Basic or other object-oriented/event-driven language), business process analysis, technical documentation creation, technical documentation creation, and voice communications systems administration / support.**

**Residents outside of Niagara County are welcome to apply.**

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DATE POSTED: 10/6/2021 DEADLINE: 10/20/2021

APPLY ELECTRONICALLY AT: <https://niagara-portal.mycivilservice.com/>

OR SUBMIT PAPER APPLICATIONS TO:

Niagara County Human Resources

111 Main Street – Suite G2, Lockport, NY 14094

**Applications, Job Specifications, Job Postings & Exam  
Announcements can be found at:**

**<https://niagara-portal.mycivilservice.com/>**

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer