



## NIAGARA COUNTY JOB POSTING

### CURRENT EMPLOYEES ONLY

This is a competitive class position. In order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. **Before applying you must read the “*Transfer Guidelines*” document in the Job Postings Folder and also review the job specification located at [www.niagaracounty.com](http://www.niagaracounty.com).** Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 438-4071.

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TITLE/POSITION #: **Confidential Secretary #3949**

PAY RATE: **\$24.48 - \$30.24**

DEPARTMENT/DIVISION: **Information Technology**

WORK LOCATION: **Lockport**

STATUS: **Permanent**

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DATE POSTED: **01/23/23** DEADLINE: **02/05/2023**

**Submit letter of interest and resume to:**

NAME: **William Flynn, Director, IT**

ADDRESS: **59 Park Avenue, Lockport, NY 14094**