



**NIAGARA COUNTY
CIVIL SERVICE
111 Main Street – Suite G2
Lockport, New York 14094-2740**

*Malcolm A Needler
Personnel Officer
(716) 438-4071*

PUBLIC HEALTH SANITARIAN

No 71-460 Promotional Examination

Salary Range: \$31.26 - \$36.19

The examination will be held to establish an eligible list used to fill four (4) current vacancies and any other appropriate vacancies in the Niagara County Health Department that may occur during the life of the list.

PROMOTIONAL QUALIFICATIONS: One (1) year of permanent competitive status as a Public Health Technician with the Niagara County Health Department immediately preceding the date of written examination **AND must meet one of the following open competitive qualifications at the time of appointment.**

1. Graduation with a Bachelor’s Degree including a minimum of thirty (30) credit hours in natural science, of which not more than twelve (12) credit hours may be in the applied sciences, and have satisfactorily completed a public health training course approved by the State Health Department within two (2) years of appointment; **OR**
2. Five (5) years of full-time paid experience as a public health technician deemed satisfactory by the Public Health Director and satisfactory completion of a public health training course approved by the State Health Department.

NOTES:

1. Degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.
2. The minimum qualifications are mandated by the Codes, Rules and Regulations of the State of New York Title 10. Department of Health, Chapter 1. State Sanitary Code, Part 11. Qualifications of Public Health Personnel, Public Health Sanitarian.
3. The term natural science shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.
4. The term applied sciences shall mean science based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.

SPECIAL REQUIREMENT: Possession of a New York State driver’s license at time of appointment and throughout duration of employment.

SENIORITY CREDIT: Seniority is based on the length of continuous permanent classified service in the jurisdiction in which promotion is sought, with points added to an eligible candidate’s passing score for each appropriate five-year period or fraction thereof in accordance with the following schedule:

Less than 1 year	0 points
1 year up to 6 years	1 point
Over 6 years up to 11 years	2 points
Over 11 years up to 16 years	3 points
Over 16 years up to 21 years	4 points
Over 21 years up to 26 years	5 points

FEE WAIVERS: Waivers for the filing fee must be completed in full and submitted with required supporting documentation or your application will be disapproved.

**APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY OR POSTMARKED BY THE FILING DEADLINE.
YOUR APPLICATION WILL BE DISAPPROVED IF PAYMENT IS NOT RECEIVED BY THE FILING DEADLINE.**

FILING DEADLINE

APRIL 27, 2023

A non-refundable \$15.00 application fee is required. Apply and pay online or submit a check or money order payable to: **Niagara County Civil Service**

ANNOUNCEMENT ISSUED: March 21, 2023

EXAMINATION DATE

JUNE 10, 2023

DUTIES: The term Public Health Sanitarian shall mean a person who applies the principles of the physical, biological, and social sciences for the detection, evaluation, control and management of those factors in the environment which influence man's health. The incumbent works under the supervision of a higher-level sanitarian and performs professional public health activities which include specialized inspections, detailed investigations, and field interventions. A sanitarian investigates public health and environmental hazards, inspects regulated facilities, conducts health risk assessments, evaluates public health nuisances, and enforces the State and County sanitary code. Major program areas include community sanitation and food protection, environmental radiation, environmental/occupational health, and environmental conservation activities. Additional duties include the first line supervision of subordinate personnel, the provision of training, field testing and sampling, the interpretation of laboratory reports, the preparation of reports and recommendations, and the provision of evidence at enforcement proceedings. The incumbent may supervise the work of Public Health Technicians. Does related work as required.

NOTICE TO CANDIDATES: The use of calculators is **RECOMMENDED**. Unless otherwise notified, candidates are permitted to use quiet, hand-held, solar or battery powered calculators. Devices with typewriter keyboard such as computers, spell checkers, personal digital assistants, address books, language translators, dictionaries or any similar devices are prohibited. **Cell phones and smart watches are prohibited.**

SUBJECT OF EXAMINATION: There will be a written test which you must pass in order to be considered for appointment. The written test will be designed to test for knowledge, skills, and/or abilities in such areas as:

1. **Preparing written material:** These questions test for the ability to present information clearly and accurately, and to organize paragraphs logically and comprehensibly. For some questions, you will be given information in two or three sentences followed by four restatements of the information. You must then choose the best version. For other questions, you will be given paragraphs with their sentences out of order. You must then choose, from four suggestions, the best order for the sentences.
2. **Evaluating conclusions in light of known facts:** These questions will consist of a set of facts and a conclusion. You must decide if the conclusion is proved by the facts, disproved by the facts or if the facts are not sufficient to prove or disprove the conclusion. The questions will not be specific to a particular field.
3. **Arithmetic reasoning:** These questions test for the ability to solve basic arithmetic problems presented in sentence or short paragraph form. The problems may require the use of addition, subtraction, multiplication, division, determining percentages, and basic algebraic and geometric calculations. **You should bring with you a hand-held battery- or solar-powered calculator for use on this test.** You will **not** be permitted to use the **calculator** function of your **cell phone**.
4. **Basic principles of biology, chemistry, and general science:** These questions test for knowledge of elementary concepts and principles in the fields of general science, biology, and chemistry.

The New York State Department of Civil Service has not prepared a test guide for this examination. However, candidates may find information in the publication 'General Guide to Written Tests' helpful in preparing for this test. This publication is available online at: <https://www.cs.ny.gov/testing/testguides.cfm>.

CANDIDATES NOTE: You are responsible for completing all sections of the official application. To receive credit for experience on a job, basic information such as address, name and title of supervisor, hours in the work week, final salary, and duties performed by you, must be shown. Be very specific in explaining experience that will qualify you for the position sought. Ambiguity and vagueness will not be resolved in your favor. **EACH SEPARATE SHEET ATTACHED TO THE APPLICATION MUST BE SIGNED.**

MULTIPLE EXAMINATIONS SCHEDULED FOR THE SAME DAY: If you have applied to take a written test announced by either one or several local jurisdictions (county, town, city) scheduled to be held on the same test date as this written test, you must notify each of the local jurisdictions no later than two weeks before the test date, so they can make arrangement for taking all tests at one test site. All examinations for positions in State government will be held at a State Examination Center.

This examination will be prepared and rated in accordance with Section 23(2) of the Civil Service Law. The provisions of the New York State Civil Service Law, Rules and Regulations dealing with preparation and rating of examinations, as well as establishment and certification of eligible lists for positions in the classified service will apply to this examination.

Please review [**IMPORTANT EXAMINATION INFORMATION FOR CANDIDATES**](#)

Niagara County Civil Service # 2023-57