



NIAGARA COUNTY JOB POSTING

DATE POSTED: 9/25/23 DEADLINE: 10/8/23

POSITION TITLE/ #: Building Attendent #13363

POSITION CLASS: Non-competitive

PAY RATE: \$16.46 WEEKLY HOURS: 40

DEPARTMENT/DIVISION: DPW - Buildings and Grounds

WORK LOCATION: Varies

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Jeffrey Gaston

ADDRESS: 59 Park Ave, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Performs manual work cleaning and caring for buildings under the general supervision of an assigned superior. The incumbent performs manual work involving a variety of housekeeping tasks on an assigned shift. Some assignments, including minor building maintenance tasks, may require skills that are easily learned on the job. Many of the assigned duties are of a routine, repetitive nature and once learned, can be performed without difficulty under the general direction of an assigned superior. Supervises the work of Cleaners. Incumbents may temporarily assume Head Cleaner duties when assigned. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and one (1) year full-time paid experience in large-scale cleaning maintenance of buildings. Experience must be the primary function of the job and cannot be incidental.

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license at the time of appointment and for the duration of employment.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023