



NIAGARA COUNTY JOB POSTING

DATE POSTED: 11/15/2023

DEADLINE: 11/28/23

POSITION TITLE/ #: Crime Analyst #13332

POSITION CLASS: Competitive - No eligible list

PAY RATE: 26.82 - 31.08/hr WEEKLY HOURS: 35

DEPARTMENT/DIVISION: Niagara County Sheriff's Office

WORK LOCATION: Niagara Intelligence and Crime Analysis Center

1925 Main St Niagara Falls, NY 14305

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Provisional

Submit letter of interest and resume to:

NAME: Niagara County Sheriff's Office Attn. Beth Dunn

ADDRESS: 5526 Niagara St Ext Lockport, NY 14094 or Beth.Dunn@niagaracounty.com

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Provisional

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

The Crime Analyst's role is generally to provide timely and relevant information on crime patterns and trends and to assist operational and administrative personnel in planning the deployment of resources for the prevention and suppression of criminal activities. The incumbent will aid in the investigative process and provide timely information to increase the apprehension of offenders and the clearance of cases. The work involves responsibility for gathering and reviewing crime incident data, arrest reports and calls for service submitted by police personnel for the purpose of identifying crime trends through statistical and spatial analysis. The work involves analyzing, categorizing, tabulating and mapping data on crimes and arrests for New York State reports, intra-departmental reports, preparing presentations to command staff and special assignments. This civilian works under the direct supervision of police personnel with considerable leeway to exercise independent analytical judgment on

findings and recommendations. This work often involves a responsibility to improve the quantity and quality of available data. The work may involve handling confidential or sensitive information. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in criminal justice, political science, or a closely related field;
OR

Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree in criminal justice, political science, or a related field AND two (2) years of paid full-time experience in research, data collection, or analytical report preparation.

SPECIAL REQUIREMENTS:

1. Satisfactory completion of a background investigation.
2. Possession of a valid New York State drivers license at time of appointment and for the duration of employment.

The Niagara County Sheriff's Office has a one-time residency waiver to fill this position if the most qualified candidate resides outside of Niagara County.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023