



NIAGARA COUNTY
CIVIL SERVICE
111 Main Street – G2
Lockport, New York 14094

Malcolm A Needler
Personnel Officer

(716) 438-4071

CONTINUOUS RECRUITMENT FOR EMERGENCY MEDICAL TECHNICIAN (Training & Experience)

Examination Open to the Public

EMT BASIC \$22.32 - \$24.90

AEMT \$23.14 - \$26.23

This examination is held on a continuous recruitment basis. The eligible list resulting from this examination will be used to fill any vacancies as they occur in the Niagara County Fire Coordinator/Emergency Services Office.

Your name will be placed on the eligible list in final score order, regardless of when you filed or received your grade. **Your name at that score will remain on the list for a one (1) year period.** Should you receive a permanent appointment from the list, your name will be removed from consideration for subsequent vacancies. **Candidates may retest every year.**

RESIDENCE REQUIREMENTS: Candidates must have been legal residents of Niagara County for at least one (1) month immediately preceding the date of the written examination and such residency must continue until the time of appointment. **Preference in appointment may be given to successful candidates who have been residents of the municipality in which the appointment is made. Non-residents may be required to become a resident of the appointing municipality if local law so states.**

MINIMUM QUALIFICATIONS: Candidates must meet the following. **If you do not meet these qualifications, your application will be disapproved and your filing fee will not be refunded.**

Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS AT TIME OF APPLICATION AND FOR DURATION OF EMPLOYMENT:

1. Emergency Medical Technician-Basic or Advanced Emergency Medical Technician (AEMT) certification issued by the New York State Department of Health;
2. Possession of a valid NYS driver's license;
3. Must authorize and execute any necessary releases to enable the appointing authority to verify licensure and driving history involving violations and/or crimes;
5. Meet the Qualifications and Competencies set forth in the EMT-B/AEMT Functional Position Description by the NYS Department of Health for the duration of employment.

**SUBMIT COPIES OF YOUR EMT CERTIFICATION AND
VALID NYS DRIVER'S LICENSE WITH YOUR APPLICATION.**

DUTIES: The incumbent is a New York State certified emergency responder capable of effectively delivering basic emergency care and treatment in varied, sometimes physically demanding situations to those who are sick or injured. The Emergency Medical Services (EMS) provider makes definitive patient care decisions under stressful situations, as well as effectively directing, or working with, others at the emergency scene. Work is performed in the office and in the field. The work is performed under the clinical supervision of the assigned supervisor and administrative supervision of the Fire Coordinator in accordance with all applicable rules, regulations, policies, procedures and laws. Does related work as required.

A **non-refundable \$15.00 application fee** is required.

Apply and pay online or submit a check or money order payable to: **Niagara County Civil Service**

YOUR APPLICATION WILL NOT BE REVIEWED UNTIL PAYMENT IS RECEIVED.

ANNOUNCEMENT ISSUED: DECEMBER 21, 2023

FEE WAIVERS: Waivers for the filing fee must be completed in full and submitted with required documentation or your application will be disapproved.

DRUG SCREENING: Applicants may be required to undergo a drug-screening test to determine suitability for appointment in accordance with local policies. Applicants who test positive may be restricted from future certification.

BACKGROUND INVESTIGATION: Applicants may be required to undergo a State and national criminal history background investigation, which will include a fingerprint check to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

SUBJECT OF EXAMINATION: There will be no written or oral test for this examination. The training and experience of candidates will be evaluated against the background of the position. It is essential that you give complete and accurate information on the application form and training and experience questionnaire. You must also submit official college transcripts to this office by the time your name is certified.

CANDIDATES NOTE: You are responsible for completing all sections of the official application. To receive credit for experience on a job, basic information such as address, name and title of supervisor, hours in the work week, final salary, and duties performed by you, must be shown. Be very specific in explaining experience that will qualify you for the position sought. Ambiguity and vagueness will not be resolved in your favor. **EACH SEPARATE SHEET ATTACHED TO THE APPLICATION MUST BE SIGNED.**

COLLEGE ACCREDITATION: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies that provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

COLLEGE CREDITS MUST BE VERIFIED WITH AN OFFICIAL TRANSCRIPT. If you have listed college or special courses on your application it will be necessary for you to submit an official transcript or special course certificate. **Documents can be submitted electronically or in hardcopy format but must be on official letterhead or stationary.** *If these documents are not on file prior to canvassing/certification for vacant positions, your name will not be canvassed/certified and your name will be removed from consideration for all appointments.*

This examination will be prepared and rated in accordance with Section 23(2) of the Civil Service Law. The provisions of the New York State Civil Service Law, Rules and Regulations dealing with preparation and rating of examinations, as well as establishment and certification of eligible lists for positions in the classified service will apply to this examination.

Please review **[IMPORTANT EXAMINATION INFORMATION FOR CANDIDATES](https://niagara-portal.mycivilservice.com/)**
Exams/Jobs Portal - **<https://niagara-portal.mycivilservice.com/>**

Niagara County Civil Service # CR-EMT
