



## NIAGARA COUNTY JOB POSTING

DATE POSTED: 2/5/2024 DEADLINE: 2/18/24

POSITION TITLE/ #: Groundskeeper - Buildings Full Time #546

POSITION CLASS: Non-competitive

PAY RATE: \$20.55 - \$22.54/hr WEEKLY HOURS: 40

DEPARTMENT/DIVISION: Niagara County Sheriff's Office

WORK LOCATION: 5526 Niagara Street Ext, Lockport, NY 14094

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### **POSTINGS FOR CURRENT EMPLOYEES:**

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or [civilservice@niagaracounty.com](mailto:civilservice@niagaracounty.com).

STATUS FOR CURRENT EMPLOYEES: Temporary

Submit letter of interest and resume to:

NAME: Beth Dunn

ADDRESS: Niagara County Sheriff's Office 5526 Niagara St Ext Lockport NY 14094 or Beth.Dunn@niagaracounty.com

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### **POSTINGS OPEN TO THE PUBLIC:**

STATUS FOR PUBLIC CANDIDATES: Temporary

DESCRIPTION: For a complete job description and minimum requirements please visit: [https://niagaracounty.com/Employment/Job\\_Specs\\_for\\_Civil\\_Service\\_Positions.php](https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php)

Incumbents are responsible for the grounds maintenance of municipal or county properties including grounds, lawns, recreational areas and facilities. Responsibilities also include minor building and equipment maintenance, cleaning, and delivery functions. This work requires the operation of motorized equipment and the ability to lift more than fifty (50) pounds. Direct supervision is received from a superior who assigns and inspects work. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and one (1) year of paid experience in grounds maintenance work which involved the operation of commercial grade motorized equipment.

NOTE: 1. Education in gardening or landscaping may be used to equate to required experience. One (1) month of education or training is equal to one (1) month of experience. Snowplowing experience cannot be substituted. 2. Verifiable paid part-time

**experience will be pro-rated towards meeting the experience requirements. Documentation will be required to verify the legitimacy of employment.**

**SPECIAL REQUIREMENT: 1. Possession of applicable New York State Driver's License at time of appointment & throughout employment. 2. If vacancy is in a Niagara County Department, the applicant must have six (6) months paid experience in plowing snow with a pickup truck.**

**SPECIAL REQUIREMENT: Applicants will be required to undergo a state and national criminal history background investigation which will include a fingerprint check to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.**

**Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094**

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**Applications, Job Specifications, Job Postings & Exam Announcements can be found here:**  
**<https://niagara-portal.mycivilservice.com/>**

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer  
Form Revised 4/4/2023