



## NIAGARA COUNTY JOB POSTING

### OPEN TO THE PUBLIC

Form updated 10/22/2022

TITLE/POSITION #: **Nutrition Services Assistant P/T - Continuous Recruitment**

PAY RATE: **\$20.13 - \$22.34**

DEPARTMENT/DIVISION: **Office for the Aging**

WORK LOCATION: **Various**

STATUS: **Permanent**

DESCRIPTION: For a complete job description and minimum requirements please visit:

[https://niagaracounty.com/Employment/Job\\_Specs\\_for\\_Civil\\_Service\\_Positions.php](https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php)

**The duties of the position involve responsibility for overseeing the preparation and delivery of nutritious meals at a meal site for the older adults. Incumbents are responsible for staffing the meal site with volunteers and for assisting in improving the well-being of the participants. Assists the Nutrition Services Coordinator in the preparation and delivery of nutritious meals and related supportive services for the elderly. The incumbent is required to travel to various meal sites as necessary to ensure coverage. Work is performed under the general supervision of the Nutrition Services Coordinator with leeway allowed for the exercise of independent judgment. Supervision is exercised over kitchen and dining room volunteers. Does related work as required.**

MINIMUM QUALIFICATIONS: **Graduation from high school or possession of an equivalency diploma.**

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DATE POSTED: **2/5/2024** DEADLINE: **Continuous Recruitment**

APPLY ELECTRONICALLY AT: <https://niagara-portal.mycivilservice.com/>

OR SUBMIT PAPER APPLICATIONS TO:

**Niagara County Human Resources**

**111 Main Street – Suite G2, Lockport, NY 14094**

**Applications, Job Specifications, Job Postings & Exam  
Announcements can be found at:**

**<https://niagara-portal.mycivilservice.com/>**

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer