



## NIAGARA COUNTY JOB POSTING

DATE POSTED: 4/04/2024

DEADLINE: 07/07/2024

POSITION TITLE/ #: Assistant District Attorney - positions #13518, #30, #9700

POSITION CLASS: Exempt

PAY RATE: \$71,379 - \$81,742 WEEKLY HOURS: 35

DEPARTMENT/DIVISION: District Attorney

WORK LOCATION: 175 Hawley Street, Lockport, NY 14094

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### **POSTINGS FOR CURRENT EMPLOYEES:**

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or [civilservice@niagaracounty.com](mailto:civilservice@niagaracounty.com).

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Nick Duquette

ADDRESS: nicholas.duquette@niagaracounty.com

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### **POSTINGS OPEN TO THE PUBLIC:**

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit: [https://niagaracounty.com/Employment/Job\\_Specs\\_for\\_Civil\\_Service\\_Positions.php](https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php)

Performs legal work as assigned by the District Attorney in indicting and prosecuting crime within Niagara County. The complexity of cases and the independence of action increase with the seniority and experience of the incumbent. The incumbent works under the supervision of the District Attorney and higher-level Assistants who review work for conformance with law. Does related work as required.

MINIMUM QUALIFICATIONS: Graduate of Law School AND current registration with the New York State Bar at time of appointment and for the duration of employment with Niagara County. Permanent residence within Niagara County is required within 12 months of appointment.

**Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094**

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**Applications, Job Specifications, Job Postings & Exam Announcements can be found here:**  
**<https://niagara-portal.mycivilservice.com/>**

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer  
Form Revised 4/4/2023