



NIAGARA COUNTY JOB POSTING

DATE POSTED: 3/28/2024

DEADLINE: 4/21/2024

POSITION TITLE/ #: Director of Nursing Services - Public Health #610

POSITION CLASS: Competitive - No eligible list

PAY RATE: \$90,914 - \$114,283 WEEKLY HOURS: 35

DEPARTMENT/DIVISION: Department of Public Health - Nursing Division

WORK LOCATION: Trott Building, Niagara Falls

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Provisional

Submit letter of interest and resume to:

NAME: Daniel Stapleton - Director of Public Health

ADDRESS: daniel.stapleton@niagaracounty.com

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Provisional

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is a professional nursing position that is responsible for Niagara County Health Department division administration, operations, and financial management. The incumbent is directly responsible for all personnel under its administrative jurisdiction in order to ensure safe, effective, and efficient patient care services. The incumbent is also responsible for administering, regulating, and analyzing public health programs and activities provided by division employees or by contract, including critically analyzing the programs as they relate to the essential elements of public health. The incumbent is responsible for assisting the Director in maintaining a high standard of public health nursing services according to local community needs. The work is performed under the general supervision of the Director of Public Health with significant leeway allowed for the exercise of independent judgment in carrying out the details of the work in accordance with local, state, and federal regulations. Direct and general supervision is exercised over the work of Supervising Public Health Nurses,

Public Health Nurses, Registered Professional Nurses, and clerical staff, including contracted professionals. Does related work as required.

MINIMUM QUALIFICATIONS: SUGGESTED PROMOTIONAL QUALIFICATIONS:
Four (4) years of permanent competitive status as a Supervising Public Health Nurse with the Niagara County Public Health Department immediately preceding the date of examination.

OPEN COMPETITIVE QUALIFICATIONS:

1. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree in Nursing and four (4) years of full-time paid supervisory or administrative nursing experience, two (2) of which shall have been in a health agency giving direct nursing services; OR

2. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a non-nursing Bachelor's Degree and a Master's Degree in Nursing and four (4) years of full-time paid supervisory or administrative nursing experience, two (2) of which shall have been in a health agency giving direct nursing services;

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Possession of a current valid license and registration issued by the New York State Education Department to practice as a Registered Professional Nurse at time of appointment and for the duration of employment.

NOTE:

A Director of Nursing Services – Public Health may not be appointed until satisfactory evidence of possession of the above requirements has been presented to and approved by the Regional Community Nursing Services Administrator as authorized by the State Department of Health. Agreed to by the New York State Department of Health and the Municipal Service Division, December 1975.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023