



NIAGARA COUNTY JOB POSTING

DATE POSTED: 4/3/24 DEADLINE: 4/30/24

POSITION TITLE/ #: Director of Forensic Laboratory #13303

POSITION CLASS: Non-competitive

PAY RATE: \$97,418 - \$120,630 (Pay commensurate with experience)

WEEKLY HOURS: 40

DEPARTMENT/DIVISION: Niagara County Sheriff's Office Forensic Laboratory

WORK LOCATION: 5526 Niagara Street Ext., Lockport, NY 14094

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Beth Dunn

ADDRESS: Niagara County Sheriff's Office, 5526 Niagara Street Ext., Lockport, NY 14094 or Beth.Dunn@niagaracounty.com

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit: https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

The work involves responsibility for directing the overall operations of a forensic laboratory. The incumbent is responsible for ensuring analytical, photographic, and related services are provided to user agencies in a timely, accurate and meaningful manner, in order to assist with medical, law enforcement and medicolegal investigations in accordance with sound laboratory practices, accepted clinical and forensic procedures, and established municipal policies. Supervision is exercised over professional, technical and clerical personnel. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Doctoral Degree in a natural science, a forensic science, an engineering science,

toxicology, or criminalistics, including or supplemented by at least twelve (12) credit hours in chemistry at the graduate or undergraduate level, and four (4) years of full-time or its part-time equivalent experience in a forensic laboratory conducting analysis in a forensic discipline, two (2) years of which must have been in a supervisory or managerial position; OR

Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's Degree in a natural science, a forensic science, an engineering science, toxicology, or criminalistics, including or supplemented by at least twelve (12) credit hours in chemistry at the graduate or undergraduate level, and five (5) years of full-time or its part-time equivalent experience in a forensic laboratory conducting analysis in a forensic discipline, two (2) years of which must have been in a supervisory or managerial position; OR

Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree in a natural science, a forensic science, an engineering science, toxicology, or criminalistics, including or supplemented by at least twelve (12) credit hours in chemistry, and six (6) years of full-time or its part-time equivalent experience in a forensic laboratory conducting analysis in a forensic discipline, two (2) years of which must have been in a supervisory or managerial position; OR

An equivalent combination of training and experience that is defined by the limits above.

SPECIAL REQUIREMENTS:

- 1. Possession of a valid New York State driver's license at time of appointment and throughout employment;**
- 2. Successful completion of a background check;**
- 3. Additional continuing education and training may be required as condition of employment, including training courses in management and administration.**

NOTE: Natural Sciences include Biology, Earth Science, Botany, Physics, Chemistry and Zoology.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023