



NIAGARA COUNTY JOB POSTING OPEN TO THE PUBLIC

DATE POSTED: **6/10/2024**

DEADLINE: **12/31/2024**

POSITION TITLE/ #: **Assistant District Attorney Trainee - Continuous Recruitment**

POSITION CLASS: **Exempt**

PAY RATE: **\$ 64,415** WEEKLY HOURS: **35**

DEPARTMENT/DIVISION: **District Attorney**

WORK LOCATION: **Varies**

STATUS FOR PUBLIC CANDIDATES: **Permanent**

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is a trainee position in the exempt class for which eligible graduates of law schools approved by the American Bar Association (ABA) may apply for temporary authorization to practice law under the supervision of a New York State registered attorney. Niagara County recognizes the unique challenges that are confronting recent law graduates and seeks to provide an impactful means of assisting these graduates in pursuing legal employment in Niagara County pending their admission to the New York State Bar. The term of appointment is limited to one (1) year. If the employee fails to obtain admission to the New York State Bar within this traineeship, his/her employment may be discontinued. Trainees who are admitted to the bar automatically will be promoted to Assistant District Attorney.

The incumbent performs legal work as permitted by the Temporary Authorization Program (Practice Order) issued by New York State. Work is performed under the tutelage of a supervising Assistant District Attorney as assigned by the Niagara County District Attorney. The District Attorney and higher-level Assistants will supervise and review work for conformance with law. Does related work as required.

MINIMUM QUALIFICATIONS: Graduate of a Law School approved by the American Bar Association and awaiting New York State Bar exam results and admission to the New York State Bar.

SPECIAL REQUIREMENT: Candidates must be eligible for and obtain a Practice Order within three (3) months of appointment and must maintain it for the duration of the Traineeship.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:

<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023