



NIAGARA COUNTY JOB POSTING

DATE POSTED: 11/18/24 DEADLINE: 12/1/24

POSITION TITLE/ #: Van Driver Part-Time #3115

POSITION CLASS: Non-competitive

PAY RATE: \$17.24 - 19.35 WEEKLY HOURS: 19.5

DEPARTMENT/DIVISION: Office for the Aging

WORK LOCATION: Various

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Darlene DiCarlo

ADDRESS: 111 Main Street, Suite 101, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Operates a motor vehicle in the transport of senior citizens and food to meal sites and other Office for the Aging or municipal programs. This is routine work involving responsibility for the safe efficient transportation of the elderly to and from medical appointments, meal sites and other programs operated by the Office for the Aging or a municipality. Incumbents are responsible for operating various motor vehicles, including a high box cube truck to transport food and twelve (12) passenger and wheelchair accessible vans for transporting clients. Participates in the collection of daily voluntary contributions and properly secures them until they are turned in to the office at the end of each day. The work is performed under the general supervision of the Transportation Coordinator or higher-level employee when assigned in a municipality. Does related work as required.

MINIMUM QUALIFICATIONS: One (1) year of experience in the operation of a motor vehicle.

OFFICE FOR THE AGING ONLY: One (1) year of experience in the operation of motor vehicles, six (6) months of which must have been in the operation of an 8 – 12 passenger van and/or a high box cube truck. Experience can be paid or unpaid. All candidates will be required to provide a statement detailing their experience operating this type of vehicle.

SPECIAL REQUIREMENT:

Possession of a valid New York State Motor Vehicle License at time of appointment and for the duration of employment.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023