NIAGARA COUNTY JOB POSTING

DATE POSTED: **12/9/2024**   DEADLINE: **12/22/2024**

POSITION TITLE/ #:   **Communications Technician / Computer Programmer (HELP PROGRAM PENDING NYSCSC APPROVAL) #13664 (RESIDENCY WAIVED)**

POSITION CLASS: **Non-Competitive**

PAY RATE: **$32.04 - $37.09**   WEEKLY HOURS: **35**

DEPARTMENT/DIVISION: **Information Technology**

WORK LOCATION: **59 Park Avenue, Lockport, NY 14094**

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POSTINGS FOR CURRENT EMPLOYEES:
If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: **Permanent**

Submit letter of interest and resume to:

NAME: **Niagara County Information Technology**

ADDRESS: 59 Park Avenue, Lockport, NY 14094

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This title will be included in the NYS HELP Program and is pending NYSCSC approval. Information on HELP can be found here:
https://www.niagaracounty.com/employment/#outer-1641

DESCRIPTION: For a complete job description and minimum requirements please visit:
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

The work involves responsibility for supporting unified communications voice systems and related equipment/software. The incumbent plans, tests, implements, configures, maintains and documents the system as necessary. The incumbent will troubleshoot reported issues, provide the best tested solutions, interact with internal and external resources, and meet the standards and requirements of the agency in a timely manner. The programming work involves responsibility for creating and/or modifying computer programs. The incumbent analyzes business processes and projects proposed for computerization, and designs, modifies, tests, implements, maintains and documents appropriate software applications. The incumbent researches reported problems, plans and proposes a solution, coordinates the problem solving process, selects the best solution, tests the proposed solution, and meets the agency's standards and

requirements. The incumbent must ensure programs and systems are developed and maintained to modern security standards. The incumbent may work with more than one modern operating system and with more than one modern programming language including object-oriented/event-driven programming languages. The role may require the incumbent to develop, implement, and conduct ongoing training. The work is performed under the direct supervision of a higher-level administrator with considerable leeway allowed for the use of independent judgment in carrying out the details of the work. Does related work as required.

MINIMUM QUALIFICATIONS: The minimum qualifications can be found here:
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

SUGGESTED PROMOTIONAL QUALIFICATIONS:
Two (2) years of permanent competitive status as a Computer Technician I or a Computer Technician II in the Niagara County Department of Information Technology immediately preceding the date of the written test and must meet the open competitive qualifications.

OPEN-COMPETITIVE:
Graduation from a high school or possession of an equivalency diploma AND one of the following:

1.   Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in computer programming, computer science, computer information services, or closely related field and two (2) years of full-time paid experience which involved demonstrated responsibility for the design and development of computer programs in a 4GL programming language (object-oriented/event-driven language), business process analysis, technical documentation creation, and voice communications systems administration / support; OR

2.   Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's degree in computer programming, computer science, computer information services, or closely related field and four (4) years of full-time paid experience which involved demonstrated responsibility for the design and development of computer programs in a 4GL programming language (ex. PL/SQL, SQR, Visual Basic or other object-oriented/event-driven language), business process analysis, technical documentation creation, and voice communications systems administration / support.

Apply electronically at: https://niagara-portal.mycivilservice.com/ or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
https://niagara-portal.mycivilservice.com/