



NIAGARA COUNTY JOB POSTING

DATE POSTED: 12/11/24 DEADLINE: 1/6/25

POSITION TITLE/ #: **SOCIAL WORK SPECIALIST #13963 (HELP PROGRAM PENDING NYSCSC APPROVAL) (NON-RESIDENTS MAY APPLY)**

POSITION CLASS: **Non-Competitive**

PAY RATE: **\$40.20-\$46.61 (2024 PAY RATES) (2025 RATES TBD)** WEEKLY HOURS: **35**

DEPARTMENT/DIVISION: **Conflicts & Assigned Counsel**

WORK LOCATION: **Varies**

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: **Permanent**

Submit letter of interest and resume to:

NAME: **Kathleen A. Kugler, Esq.**

ADDRESS: 169 Niagara Street, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: **Provisional/Permanent** – This title will be included in the NYS HELP Program and is pending NYSCSC approval. Information on HELP can be found here: <https://www.niagaracounty.com/employment/#outer-1641>

DESCRIPTION: For a complete job description and minimum requirements please visit: https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is a professional social work position responsible for assessing legal services clients' mental health, possible drug addiction and other social needs in order to help prepare clients for court and to assist clients in avoiding situations that may lead them to re-offend. The incumbent collaborates with staff to provide support and linkages to services that may improve case outcomes and address the reasons why clients come into contact with the criminal justice system. The population to be served has particularly challenging needs, including poverty, mental health or substance abuse issues, unemployment or underemployment, young children in their custody, chronic health conditions, homelessness, trauma history, and other issues. The incumbent

exercises independent judgment in the assessment of clients and provides appropriate counseling, advocacy with community agencies and preparation for court appearances. Wide leeway is allowed for the exercise of independent action and programming in accordance with established policies and procedures under the general supervision of an assigned supervisor. Does related work as required.

MINIMUM QUALIFICATIONS: **The minimum qualifications can be found here:**
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Candidates must be a current Licensed Masters of Social Work (LMSW) or Licensed Clinical Social Worker (LCSW) in New York State and have two (2) years of full-time paid experience providing social work services.

SPECIAL REQUIREMENT AT TIME OF APPOINTMENT AND FOR DURATION OF EMPLOYMENT:

1. Possession of a LMSW or LCSW;
2. Possession of a valid New York State driver's license.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023