



NIAGARA COUNTY JOB POSTING

DATE POSTED: 1/10/2025

DEADLINE: 1/23/2025

POSITION TITLE/ #: SPECIAL ASSISTANT FOR MEDICAID PROVIDER FRAUD
(POS#10735)

POSITION CLASS: Non-competitive

PAY RATE: \$102,970 - \$127,065

WEEKLY HOURS: 35

DEPARTMENT/DIVISION: ADMINISTRATION

WORK LOCATION: NCDSS/LOCKPORT & NIAGARA FALLS

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: SEND ELECTRONICALLY TO: COMMISSIONER MEGHAN LUTZ AND DEPUTY COMMISSIONER TRICIA LIPPA

ADDRESS: MEGHAN.LUTZ@NIAGARACOUNTY.COM;
TRICIA.LIPPA@NIAGARACOUNTY.COM

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is a policy, planning and project management position assigned to work out of the County Manager's Office with responsibility for developing, implementing, and directing Medicaid-related projects with significant budgetary impact, particularly those focused on reducing Medicaid provider fraud. Work is performed in close cooperation with local and state human services offices as well as the State Medicaid Inspector General's Office, the Attorney General's Office, and as needed, the local District Attorney. General supervision is exercised over contractors and workers as assigned. The employee reports directly to, and operates within performance guidelines provided by, the County Manager. General supervision is received from the Commissioner of Social Services. The individual will be expected to display entrepreneurial leadership within a

core Medicaid improvement team consisting of County Legislature designees, the County Manager, senior Social Services management and others, as needed. Consequently, wide leeway will be allowed for the exercise of independent judgment and discretion. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Law Degree and six (6) years of satisfactory full-time paid attorney experience.

SPECIAL REQUIREMENT:

Candidates must be a current member of the New York State Bar.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023