



NIAGARA COUNTY JOB POSTING

DATE POSTED: 2/17/25 DEADLINE: 3/2/25

POSITION TITLE/ #: Junior Civil Engineer (HELP Program) #13720 (Residency Waived)

POSITION CLASS: Non-Competitive

PAY RATE: \$35.57 - \$41.32 WEEKLY HOURS: 35

DEPARTMENT/DIVISION: DPW - Engineering

WORK LOCATION: 59 Park Avenue, Lockport, NY 14094

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Norman Allen, PE

ADDRESS: 59 Park Avenue, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Performs difficult engineering tasks such as calculations, highway, bridge and building design. Interprets building codes, design manuals, design standards, survey notes, specifications, drawings, written and oral instructions. As a member or the chief of a survey crew, the incumbent is expected to be able to perform all work related to the survey of roads, bridges, buildings and right-of-way. Work is performed under the supervision of the Deputy Commissioner of Public Works - Engineering, a Senior Civil Engineer, or assigned supervisor. The incumbent may supervise a survey party or the preparation of drawings. Does related work as required.

This position is non-competitive and covered under the HELP Program. Information on the HELP Program can be found here:

<https://www.niagaracounty.com/employment/#outer-1641>

MINIMUM QUALIFICATIONS: The minimum qualifications can be found on the continuous recruitment posting here:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

SUGGESTED PROMOTIONAL QUALIFICATIONS: One (1) year of permanent competitive status as a Senior Engineering Aide in the Niagara County Department of Public Works immediately preceding the date of exam.

OPEN-COMPETITIVE QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and one of the following:

1. Graduation with a bachelor's degree in civil engineering or related engineering field; OR
2. Graduation with an associate's degree in civil engineering technology or related technology field including construction, forestry, traffic, or highway and structural and two (2) years of full-time paid experience in civil engineering or related engineering field, or in construction, surveying, design, drafting, or inspection and estimating.

NOTE: Degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

SPECIAL REQUIREMENT:

1. Satisfactory completion of two (2) credit hours of course work in an accredited CAD program or three (3) months full-time experience using CAD in an engineering application; and
2. Possession of a valid New York State Driver's license at time of appointment and for the duration of employment.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023