



NIAGARA COUNTY JOB POSTING

DATE POSTED: 2/19/25 DEADLINE: 3/9/25

POSITION TITLE/ #: Director Information Technology #320

POSITION CLASS: Non-competitive

PAY RATE: \$100,752 - \$128,750 WEEKLY HOURS: 35

DEPARTMENT/DIVISION: Information Technology

WORK LOCATION: Lockport, NY

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Niagara County Human Resources, Attn: Peter Lopes

ADDRESS: 111 Main St, Suite G2, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is a department head position that not only requires a high-degree of technical knowledge but also requires the incumbent to demonstrate high-level leadership, communication, and interpersonal skills, and possess high-quality managerial and strategic ability. The work involves directing and coordinating the overall activities of the County Information Technology (IT) Department including county-wide IT policies, infrastructure, network, applications, information and system security, disaster recovery, system analysis, and video surveillance system. The role includes protecting an organization's information systems, computer systems, networks, telecommunications, and databases from cyber threats, unauthorized access, and security breaches. General direction is received from the County Manager with wide leeway permitted for the exercise of independent judgment in carrying out the duties of the position in accordance with established policies and procedures. Direct supervision is exercised over IT professionals and support staff. All work must be performed in a secure and confidential manner. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation with a Bachelor's Degree in Business Administration, Information Technology, Computer Science, or a related field and ten (10) years of progressively responsible full-time technical IT experience, five (5) years of which must have been in a management capacity overseeing IT staff and others including teams and projects.

SPECIAL REQUIREMENTS:

- 1. Candidates for appointment will be required to undergo a state and national criminal history background investigation, which will include a fingerprint check to determine suitability for appointment. . Failure to meet the standards for the background investigation may result in disqualification.**
- 2. Candidates must possess a valid New York State Driver's license and it must be maintained throughout one's employment. Certain assignments made to employees in this class will require reasonable access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.**

NOTE: Degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023