



NIAGARA COUNTY JOB POSTING

DATE POSTED: 2/20/2025

DEADLINE: 3/5/25

POSITION TITLE/ #: Special Patrol Officer #13984

POSITION CLASS: Competitive - No eligible list

PAY RATE: \$25.29/hour WEEKLY HOURS: Part-time - hours vary

DEPARTMENT/DIVISION: Niagara County Sheriff's Office

WORK LOCATION: 5526 Niagara Street Ext., Lockport, NY 14094

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Niagara County Sheriff's Office, Attn: Beth Dunn

ADDRESS: 5526 Niagara St Extl, Lockport, NY 14094 or Beth.Dunn@niagaracounty.com

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This position involves responsibility for maintaining order and providing security in public buildings, schools and courtrooms. When assigned at the Sheriff's Office, the incumbent may be responsible for duties associated with the enforcement of the Niagara County Pawn Shop Law or may be assigned pistol permit duties. Persons employed in this class shall have all the powers of a peace officer, as set forth in section 2.20 of New York State Criminal Procedure Law, when performing the duties of protecting property or persons on such premises. The work is performed under general supervision of the appropriate appointing authority or authorized designee (ex. Police Chief, Sheriff, Town Supervisor, Town Judge, School Superintendent, etc.). The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Retired or current member of a police or sheriff's department, or division of state police, or retired or current corrections, parole or

probation officer. Candidates must have permanent competitive status in order to be reinstated or transferred.

SPECIAL REQUIREMENTS TO CARRY OR POSSESS FIREARMS:

- 1. Special Patrol Officers may not carry or possess firearms while on duty unless authorized to do so by the Appointing Authority and a license has been issued pursuant to section 400.00 of New York State Penal Law (section 2.10.37 of New York State Criminal Procedure Law). Where possession of the license is required, eligibility for and continued possession of the license is required for employment.**
- 2. When assigned to the Sheriff's Office, possession of a valid New York State driver's license at time of appointment and for the duration of employment.**

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023