



NIAGARA COUNTY JOB POSTING

DATE POSTED: 3/19/25 DEADLINE: 4/1/25

POSITION TITLE/ #: **ASSISTANT GREENSKEEPER #13985 (HELP PROGRAM PENDING NYSCSC APPROVAL)**

POSITION CLASS: **Non-Competitive**

PAY RATE: **\$22.63 - \$25.10** WEEKLY HOURS: **40**

DEPARTMENT/DIVISION: **DPW - Parks**

WORK LOCATION: **Golf Course**

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: **Permanent**

Submit letter of interest and resume to:

NAME: **Jeffrey Gaston, Dep Comm of Public Works**

ADDRESS: 59 Park Avenue, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: **Provisional/Permanent** – This title will be included in the NYS HELP Program and is pending NYSCSC approval. Information on HELP can be found here: <https://www.niagaracounty.com/employment/#outer-1641>

DESCRIPTION: For a complete job description and minimum requirements please visit: https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This important position performs skilled grounds maintenance work at a municipal golf course, maintains equipment, and oversees the work of assigned workers. The incumbent assists the Greenskeeper in assigning work to subordinates, instructing them in work methods and equipment operations, and inspecting work. The position is also responsible for ensuring the quality and safe work habits of assigned workers, for maintaining golf course landscaping, and overseeing the work of Groundskeepers performing special projects at the golf course. The incumbent participates in off-season activities such as snow removal and equipment maintenance and may be assigned to projects within the parks division. Work is performed under the general supervision of

the Greenskeeper in accordance with established policies, procedures, and regulations. The incumbent exercises direct supervision of assigned seasonal workers and full-time personnel assigned to the golf course for special projects. Does related work as required.

MINIMUM QUALIFICATIONS: The minimum qualifications can be found here:
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Graduation from high school or possession of an equivalency diploma AND all of the following:

1. Five (5) years of full-time paid large-scale grounds maintenance work at a golf course involving the operation of commercial grade motorized equipment; and
2. Two (2) years of the above experience must have involved directing or leading the work of subordinates; and
3. Six (6) months of verifiable, paid experience in snowplowing using a pickup truck.

SPECIAL REQUIREMENTS:

1. Must possess a valid New York State Driver's License at the time of appointment and for the duration of employment;
2. Must possess a current DEC approved pesticide license at the technician level or higher within one (1) year of appointment and for the duration of employment.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023