



# NIAGARA COUNTY JOB POSTING

DATE POSTED: 4/11/25 DEADLINE: 4/24/25

POSITION TITLE/ #: ACCOUNT CLERICAL IV  
POSITION CLASS: Competitive - Mandatory eligible list  
PAY RATE: \$26.38 - \$30.51/Hr WEEKLY HOURS: 35  
DEPARTMENT/DIVISION: FINANCIAL RECOVERY  
WORK LOCATION: NCDSS/LOCKPORT

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## **POSTINGS FOR CURRENT EMPLOYEES:**

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or [civilservice@niagaracounty.com](mailto:civilservice@niagaracounty.com).

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: SEND ELECTRONICALLY TO: DEPUTY COMMISSIONER TRICIA LIPPA;  
DIRECTOR TRACI TAYLOR AND DEPUTY DIRECTOR TARA SYDOW

ADDRESS: TRICIA.LIPPA@NIAGARACOUNTY.GOV;  
TRACI.TAYLOR@NIAGARACOUNTY.GOV; TARA.SYDOW@NIAGARACOUNTY.GOV

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## **POSTINGS OPEN TO THE PUBLIC:**

STATUS FOR PUBLIC CANDIDATES: N/A - For current employees only

DESCRIPTION: For a complete job description and minimum requirements please visit:  
[https://niagaracounty.com/Employment/Job\\_Specs\\_for\\_Civil\\_Service\\_Positions.php](https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php)

MINIMUM QUALIFICATIONS:

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

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Applications, Job Specifications, Job Postings & Exam Announcements can be found here:  
<https://niagara-portal.mycivilservice.com/>