



NIAGARA COUNTY JOB POSTING

DATE POSTED: 4/21/25 DEADLINE: 5/4/25

POSITION TITLE/ #: General Repair Person II #13856 (HELP Program)

POSITION CLASS: Non-Competitive

PAY RATE: \$27.07 - \$30.03 WEEKLY HOURS: 40

DEPARTMENT/DIVISION: DPW – B&G

WORK LOCATION: BLDGS and GRNDS Garage

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Jeffrey Gaston

ADDRESS: 59 Park Avenue, Lockport, NY 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is skilled maintenance work requiring a thorough knowledge of all building maintenance trades. General instructions are received regarding tasks that are to be performed permitting considerable leeway for planning technical details of each assignment. Under general supervision performs assigned journeyman type highly skilled trade work. Immediate supervision may be exercised over assigned workers in this field. Does related work as required.

This position is non-competitive and covered under the HELP Program. Information on the HELP Program can be found here:

<https://www.niagaracounty.com/employment/#outer-1641>

MINIMUM QUALIFICATIONS: The minimum qualifications can be found on the continuous recruitment posting here:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

SUGGESTED PROMOTIONAL QUALIFICATIONS: Three (3) years of permanent competitive status as a Building Maintenance Mechanic immediately preceding the date of written examination.

OPEN COMPETITIVE QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma AND five (5) years of full time paid experience in either general building construction or large-scale facilities maintenance work in more than one of the standard trades, such as carpentry, plumbing, electrical, HVAC or masonry.

SPECIAL REQUIREMENT: Possession of a valid New York State Motor Vehicle License at time of appointment.

ADDITIONAL SPECIAL REQUIREMENT FOR ALL NIAGARA COUNTY POSITIONS: Candidates must obtain a universal certificate for Refrigeration in accordance with appropriate laws within one (1) year of appointment.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:

<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023