



NIAGARA COUNTY JOB POSTING

DATE POSTED: 9/8/25 DEADLINE: 9/21/25

POSITION TITLE/ #: SENIOR CASEWORKER (POS#0939) (HELP PROGRAM PENDING NYSCSC APPROVAL)

POSITION CLASS: Non-Competitive

PAY RATE: \$33.16 - \$38.39 WEEKLY HOURS: 35

DEPARTMENT/DIVISION: CHILD PROTECTIVE SERVICES

WORK LOCATION: NCDSS/NIAGARA FALLS

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: SEND ELECTRONICALLY TO: DEPUTY COMMISSIONER TRICIA LIPPA, DIRECTOR BILLIE TYLEC, AND DEPUTY DIRECTOR BRIDGET JANESE

ADDRESS: TRICIA.LIPPA@NIAGARACOUNTY.GOV; BILLIE.TYLEC@DFA.STATE.NY.US; BRIDGET.JANESE@DFA.STATE.NY.US

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Provisional/Permanent – This title will be included in the NYS HELP Program and is pending NYSCSC approval. Information on HELP can be found here: <https://www.niagaracounty.com/employment/#outer-1641>

DESCRIPTION: For a complete job description and minimum requirements please visit: https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

A Senior Caseworker provides professional social work involving the determination and recommendation of the need for services, and the formulation and implementation of plans to meet the individual problems of cases assigned. The functional duties are similar to those of the Caseworker, except that through training and experience, Senior Caseworkers have gained expertise to handle more complex problems and situations with less direct supervision. Under general supervision, a Senior Caseworker makes social studies to identify the need for social services, and renders social services to

clients. The Senior Caseworker may supervise a small group of subordinate workers and volunteers. When assigned, the incumbent may be responsible for the unit during the absence of a Case Supervisor Grade B. Does related work as required.

MINIMUM QUALIFICATIONS: The minimum qualifications can be found here:
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

PROMOTIONAL QUALIFICATIONS: Two (2) years as a permanent Caseworker and/or Caseworker (HELP Program) in the Niagara County Department of Social Services immediately preceding date of written test. Permanent status can be any combination of competitive and/or non-competitive.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023