



## NIAGARA COUNTY JOB POSTING OPEN TO THE PUBLIC

DATE POSTED: 1/8/25 DEADLINE: 12/31/2025

POSITION TITLE/ #: Automotive Mechanic – Continuous Recruitment

POSITION CLASS: Non-competitive

PAY RATE: \$25.60 - \$28.36 WEEKLY HOURS: 40

DEPARTMENT/DIVISION: DPW - Fleet

WORK LOCATION: Highway

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

[https://niagaracounty.com/Employment/Job\\_Specs\\_for\\_Civil\\_Service\\_Positions.php](https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php)

Repairs and maintains County trucks, power machines, passenger cars, motors, engines, and Parks & Golf Course equipment. This is skilled work involving responsibility for the efficient repair and preventive maintenance of a wide variety of automotive vehicles and/or equipment, including heavy duty equipment such as: bulldozers, graders, and trucks. Incumbents who do not possess a CDL-B at time of hire, will receive classroom and field instruction on the safe operation of heavy single unit trucks over 26,000 GVWR. The training will involve situations that may occur in the normal operation of vehicles used at the Highway Division and will comply with all applicable rules, procedures, and Department of Transportation laws. The incumbent must complete the training and obtain a CDL-B within one (1) year of appointment. This position requires knowledge of the operation, repair, and maintenance of diesel powered, gasoline powered, hybrid and/or electric vehicles and/or equipment. Work requires a thorough knowledge of the trade. Instructions are received regarding tasks to be performed and work assignments. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma AND one of the following:

1. Graduation from a regionally accredited or New York State registered college, university, or technical school with an Associate's Degree or certification in automotive repair technology, automotive technology, or related field; OR
2. Two (2) years of satisfactory full-time paid experience as an automotive mechanic in a full-service State approved automotive repair shop. Experience must have involved the maintenance and repair of hydraulic systems, diagnostic systems, brakes, and diesel and gasoline engines; OR
3. Three (3) years of satisfactory full-time paid experience doing automotive repair work under the direct supervision of an automotive mechanic in a full-service State

approved automotive repair shop. Experience must have involved the maintenance and repair of hydraulic systems, diagnostic systems, brakes, and diesel and gasoline engines.

**NOTE:**

1. One (1) year of specialized automotive training in a recognized school equals one (1) year of above required experience;
2. It is the responsibility of the appointing authority to ensure that employees only operate vehicles in accordance with their current driver's license.

**SPECIAL REQUIREMENTS:**

1. Possession of a valid New York State driver's license at time of appointment and until a CDL-B license is obtained.
2. Possession of a valid New York State CDL-B over 26,000# G.V.W.R. within one (1) year of appointment and then for the duration of employment.
3. Possession of a New York State Inspection License with #1 and #2 classifications within six (6) months of appointment and then for the duration of employment.

**NOTICE TO CANDIDATES:**

This position requires a valid NYS CDL permit or license at time of appointment and for the duration of employment. Please be advised of the following pre-employment and continued employment conditions. Failure to meet all requirements may prevent a prospective employee or current employee from employment in a safety-sensitive position that requires a CDL license.

1. Cannabis use is not permitted for employees in this title and assignment. Cannabis use will be tested for during the pre-employment screening process and may be the basis for disqualification for employment or may be the basis for removal from employment.
2. Prospective employees are required to undergo a pre-employment DOT medical examination and drug-screening test.
3. Prospective employees must sign a consent form so that a driving record limited query of the Federal Motor Carrier Safety Administration Drug and Alcohol (FMCSA) Clearinghouse database can be conducted to determine whether drug or alcohol violations information exists. If a subsequent broader search is required based on the limited query results, the prospective employee must consent to a full query of the FMCSA Clearinghouse database.
4. Annually, employees must sign a consent form so that a driving record limited query of the FMCSA Clearinghouse database can be conducted to determine whether drug or alcohol violations information exists. If a subsequent broader search is required based on the limited query results, the employee must consent to a full query of the FMCSA Clearinghouse database. Employees that refuse to provide consent will be removed from safety-sensitive positions.
5. Prospective employees and employees must comply with all DOT regulations that govern safety-sensitive positions that require a CDL license.
6. Employees will be subject to bi-monthly random drug and alcohol screening. Refusal or delay in submitting to the screening may result in appropriate disciplinary action.

**Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094**

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**Applications, Job Specifications, Job Postings & Exam Announcements can be found here:**  
**<https://niagara-portal.mycivilservice.com/>**

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023