



NIAGARA COUNTY JOB POSTING OPEN TO THE PUBLIC

DATE POSTED: 1/9/25 DEADLINE: 12/31/2025

POSITION TITLE/ #: Truck Driver Trainee - Continuous Recruitment

POSITION CLASS: Non-competitive

PAY RATE: \$21.34 - \$23.37 WEEKLY HOURS: 40

DEPARTMENT/DIVISION: Highway Department

WORK LOCATION: 225 S Niagara Street, Lockport, NY 14094

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:
https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is a training position in which the employee receives classroom and field instruction on the safe operation of heavy single unit trucks over 26,000 GVWR. The incumbent is accompanied by a qualified field trainer in the public works yard and then on the road. The training will involve situations that may occur in the normal operation of vehicles used at the Highway Division and will comply with all applicable rules, procedures, and Department of Transportation laws. The incumbent must complete the training and obtain a CDL-B within one (1) year of appointment. Incumbents will advance to Truck Driver once a CDL-B license is obtained and a minimum of six (6) months of satisfactory on-the-job training has been completed. Incumbents who possess a CDL-B license at time of appointment must complete a minimum of six (6) months of satisfactory on-the-job training before advancing to Truck Driver. Under the supervision of a field trainer the incumbent will operate trucks in the hauling of construction materials and snow removal; operate snow plows and spread salt; operate roadside mowing machines; and may be assigned to the collection of refuse. The incumbent will perform manual labor work, flagging and/or traffic control when assigned, and is expected to be available to work overtime and/or shift work during nights, weekends, and holidays. Work is performed under the direct supervision of a supervisor or trainer who assigns and oversees work. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and one (1) year of experience in the licensed operation of motor vehicles.

SPECIAL REQUIREMENTS:

1. Possession of a valid New York State driver's license at time of appointment and for the duration of employment;
2. Possession of a valid CDL learners permit or CDL-B license at time of appointment.

NOTICE TO CANDIDATES:

This position requires a valid NYS CDL permit or license at time of appointment and for the duration of employment. Please be advised of the following pre-employment and continued employment conditions. Failure to meet all requirements may prevent a prospective employee or current employee from employment in a safety-sensitive position that requires a CDL license.

1. Cannabis use is not permitted for employees in this title and assignment. Cannabis use will be tested for during the pre-employment screening process and may be the basis for disqualification for employment or may be the basis for removal from employment.
2. Prospective employees are required to undergo a pre-employment DOT medical examination and drug-screening test.
3. Prospective employees must sign a consent form so that a driving record limited query of the Federal Motor Carrier Safety Administration Drug and Alcohol (FMCSA) Clearinghouse database can be conducted to determine whether drug or alcohol violations information exists. If a subsequent broader search is required based on the limited query results, the prospective employee must consent to a full query of the FMCSA Clearinghouse database.
4. Annually, employees must sign a consent form so that a driving record limited query of the FMCSA Clearinghouse database can be conducted to determine whether drug or alcohol violations information exists. If a subsequent broader search is required based on the limited query results, the employee must consent to a full query of the FMCSA Clearinghouse database. Employees that refuse to provide consent will be removed from safety-sensitive positions.
5. Prospective employees and employees must comply with all DOT regulations that govern safety-sensitive positions that require a CDL license.
6. Employees will be subject to bi-monthly random drug and alcohol screening. Refusal or delay in submitting to the screening may result in appropriate disciplinary action.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023