



NIAGARA COUNTY JOB POSTING

DATE POSTED: 6/20/2025

DEADLINE: 12/31/2025

POSITION TITLE/ #: Water Maintenance Person - Position #2237

POSITION CLASS: Non-competitive

PAY RATE: \$23.87 - \$26.82 WEEKLY HOURS: 40

DEPARTMENT/DIVISION: Niagara County Water District

WORK LOCATION: Service Center - 5450 Ernest Road Lockport, NY 14094

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Permanent

Submit letter of interest and resume to:

NAME: Jennifer H. Bieber, Administrative Director

ADDRESS: Niagara County Water District, 5450 Ernest Road, PO Box 315, Lockport, NY 14095

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Permanent

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Performs semi-skilled plumbing and related work in the maintenance, repair and extension of a municipal water distribution system. An employee in this class performs manual tasks in the efficient accomplishment of semi-skilled plumbing work on a municipal water distribution system. Incumbents may be required to perform routine clerical tasks as assigned. The work is performed under general supervision. Supervision is not a normal function of the job; however, in an emergency the incumbent may be assigned to direct subordinates. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Maintains, repairs and replaces water lines, and may operate excavation equipment such as a back hoe and trenching equipment;
2. Makes taps on water mains and installs service for customers;

3. Drives light motor equipment to and from job; sets fire hydrants and replaces valves and fittings; may supervise laborers in the performance of the work;
4. May install and repair water meters and investigate complaints;
5. Reads meters, recording instruments and gauges.
6. Performs related and incidental manual labor such as minor landscaping on repair and extension sites;
7. Checks booster pumping stations for proper operation;
8. Performs maintenance work on department assigned motor vehicles and equipment and grounds;
9. Maintains tools and supplies;
10. May transport heavy duty construction and maintenance equipment to a job site using a dump truck and trailer with a combined weight over 26,000 GVWR when assigned.

WHEN ASSIGNED IN TOWNS AND VILLAGES:

1. Performs various routine tasks related to public works activities;
2. Assists in removal of snow, refuse and garbage, and sanding of streets;
3. May compute and issue water bills.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the common practices, tools, motorized equipment and terminology involved in the maintenance, extension and repair of a water distribution systems; skill in repair of small parts mechanisms; skill in the operation and maintenance of pumps; ability to understand and carry out simple oral and written instructions; ability to perform heavy labor for extended periods during emergencies; ability to perform simple clerical and account-keeping duties; industry and dependability; good physical condition.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and one (1) year of experience in the construction, maintenance or service phases of a water or related distribution system.

SPECIAL REQUIREMENTS:

1. In order to receive a temporary, provisional, or permanent appointment, all candidates must undergo and pass a physical/fit test required under 29 CFR 1910 of the Occupational Safety and Health Administration Labor Code of Federal Regulations.

2. Possession of a valid New York State Motor Vehicle license to operate vehicles used in this position or an administrative letter indicating the position does not need the special requirement. A New York State Class A - CDL license is required for appointment in the Niagara County Water District.

3. For appointment in Niagara County Water District positions, candidates must be residents of the Niagara County Water District for at least one (1) month prior to appointment.

NOTE FOR TOWN OF SOMERSET:

One (1) year of college equates to six (6) months of the required experience.

NOTICE TO CANDIDATES:

This position requires a valid NYS CDL permit or license at time of appointment and for the duration of employment. Please be advised of the following pre-employment and continued employment conditions. Failure to meet all requirements may prevent a prospective employee or current employee from employment in a safety-sensitive position that requires a CDL license.

- 1. Cannabis use is not permitted for employees in this title and assignment. Cannabis use will be tested for during the pre-employment screening process and may be the basis for disqualification for employment or may be the basis for removal from employment.**
- 2. Prospective employees are required to undergo a pre-employment DOT medical examination and drug-screening test.**
- 3. Prospective employees must sign a consent form so that a driving record limited query of the Federal Motor Carrier Safety Administration Drug and Alcohol (FMCSA) Clearinghouse database can be conducted to determine whether drug or alcohol violations information exists. If a subsequent broader search is required based on the limited query results, the prospective employee must consent to a full query of the FMCSA Clearinghouse database.**
- 4. Annually, employees must sign a consent form so that a driving record limited query of the FMCSA Clearinghouse database can be conducted to determine whether drug or alcohol violations information exists. If a subsequent broader search is required based on the limited query results, the employee must consent to a full query of the FMCSA Clearinghouse database. Employees that refuse to provide consent will be removed from safety-sensitive positions.**
- 5. Prospective employees and employees must comply with all DOT regulations that govern safety-sensitive positions that require a CDL license.**
- 6. Employees will be subject to bi-monthly random drug and alcohol screening. Refusal or delay in submitting to the screening may result in appropriate disciplinary action.**

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023