NIAGARA COUNTY JOB POSTING

SEASONAL EMPLOYMENT

TITLE: **Microcomputer Student Intern #10656 (Residency Waived)**

PAY RATE: $**16.00/hour**

DEPARTMENT/DIVISION: Information Technology

WORK LOCATION: **Lockport, NY**

STATUS: **Seasonal**

DESCRIPTION: For a complete job description and minimum requirements please visit: https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This class of positions is designed to provide internship opportunities to area college students while providing the department with necessary seasonal employees. The incumbent works in concert with and under the direction of a Micro-Computer Coordinator for the installation and set up of new equipment in the County. The work involves the installation, maintenance, and control of a microcomputer site's equipment, terminals, and peripherals. Incumbents may also be assigned to assist with more technical work such as developing and maintaining webpages, email system administration, and creating and maintaining databases. Work is performed under the supervision of a Micro Computer Coordinator and/or assigned superiors. Does related work as required.

MINIMUM QUALIFICATIONS: **Graduation from high school or possession of an equivalency diploma:**

AND: 1. Satisfactory completion of thirty (30) full credit hours from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a minimum of twelve (12) credit hours completed in Computer Science or related field;

Applications, Job Specifications, Job Postings & Exam Announcements can be found at:
https://niagara-portal.mycivilservice.com/

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.
Niagara County is an Equal Opportunity Employer

OR: 2. One (1) year of experience in Data Processing and Control, six (6) months of which involved the responsibility for the installation and operation of microcomputers as above.

DATE POSTED: **4/20/26** DEADLINE: **5/10/26**

Apply electronically at: https://niagara-portal.mycivilservice.com/ **or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094**

You must use the Seasonal Employment Application found here:
https://cms5.revize.com/revize/niagaracounty/Document_center/Department/A%20-F/Employment/Seasonal%20County%2020200227%20(1).pdf

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