



NIAGARA COUNTY JOB POSTING

DATE POSTED: 09/23/2026

DEADLINE: 10/06/2026

POSITION TITLE/ #: First Assistant Conflict Attorney #14064

POSITION CLASS: Non-competitive

PAY RATE: \$133,527.00 WEEKLY HOURS: 35

DEPARTMENT/DIVISION: Conflicts & Assigned Counsel Office

WORK LOCATION: Varies

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: Provisional

Submit letter of interest and resume to:

NAME: Mary-Jean Bowman, Esq.

ADDRESS: 175 Hawley Street, Lockport, New York 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: Provisional

DESCRIPTION: For a complete job description and minimum requirements please visit:

https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

This is an administrative and legal position involving responsibility for the supervision and administration of the County's Superior, City, Town, Village, and Family courts in the Assigned Counsel and Conflict Administrator's Office. Employees of this class also represent clients in all of the listed courts. The incumbent is responsible for many administrative aspects of the Office including the oversight of attorneys, addressing client complaints, and reviewing staff caseloads to make staffing recommendations. The work is performed under direct supervision of the Assigned Counsel & Conflict Administrator. General supervision may be exercised over Conflict Attorneys and other subordinate departmental personnel as assigned. Does related work as required.

MINIMUM QUALIFICATIONS: Current registration as an attorney with the State of New York at time of appointment and for the duration of employment and two (2) years of prosecutorial or criminal law experience and at least one (1) year directly managing attorneys in a legal setting.

Apply electronically at: <https://niagara-portal.mycivilservice.com/> or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
<https://niagara-portal.mycivilservice.com/>

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.

Niagara County is an Equal Opportunity Employer

Form Revised 4/4/2023