NIAGARA COUNTY JOB POSTING

DATE POSTED: **11/16/26** DEADLINE: **11/29/26**

POSITION TITLE/ #: **Conflict Attorney #13568 (Non-Residents May Apply)**

POSITION CLASS: **Non-competitive**

PAY RATE: **$88,902.00** WEEKLY HOURS: **30**

DEPARTMENT/DIVISION: **Conflicts Office & Assigned Counsel**

WORK LOCATION: **Varies**

POSTINGS FOR CURRENT EMPLOYEES:

If this is a competitive class position, in order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 716-438-4071 or civilservice@niagaracounty.com.

STATUS FOR CURRENT EMPLOYEES: **Permanent**

Submit letter of interest and resume to:

NAME: **Mary-Jean Bowman, Esq.**

ADDRESS: 175 Hawley St. Lockport, New York 14094

POSTINGS OPEN TO THE PUBLIC:

STATUS FOR PUBLIC CANDIDATES: **Permanent**

DESCRIPTION: For a complete job description and minimum requirements please visit: https://niagaracounty.com/Employment/Job_Specs_for_Civil_Service_Positions.php

Good knowledge of the New York State Penal Law and Criminal Procedure Law and Vehicle and Traffic Law; good knowledge of courtroom practices and procedures; good knowledge of Constitutional Law as it relates to the Criminal Law; good knowledge of the Joint County/Bar Association Plan for Conflict Assignments; ability to effectively utilize relevant case law; ability to determine facts of a case and to prepare a defense; ability to examine and cross examine witnesses; ability to counsel and advise defendants; ability to protect the rights of individuals unfamiliar with legal procedures; ability to interpret and apply constitutional provisions, statutes, administrative regulations and precedents and rules of evidence; ability to research, interpret, apply, and explain applicable laws, codes, regulations, and court decisions; ability to utilize standard office equipment and computers in the performance of duties; ability to maintain accurate work records; ability to compile and summarize information and prepare periodic or special reports related to the work of the court or department to which assigned; ability to present oral arguments; ability to communicate effectively

both orally and in writing; ability to organize work, set priorities and meet critical deadlines; ability to effectively contribute to the accomplishment of a team or work unit goals; ability to effectively establish and maintain effective working relationships with all types of individuals; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: **Current registration as an Attorney for the State of New York at the time of appointment and for the duration of employment.**

SPECIAL REQUIREMENT: Candidates must have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job at time of appointment and for duration of employment.

Apply electronically at: https://niagara-portal.mycivilservice.com/ **or submit paper applications to: Niagara County Human Resources, 111 Main Street – Suite G2, Lockport, NY 14094**

Applications, Job Specifications, Job Postings & Exam Announcements can be found here:
https://niagara-portal.mycivilservice.com/

Niagara County policy prohibits discrimination in employment, program activities, contracting, and procurement against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, veterans status, national origin, or any other characteristic protected by federal or state law.
Niagara County is an Equal Opportunity Employer
Form Revised 4/4/2023