

PLEASE POST

Job Posting

This is a competitive class position. In order to apply for transfer, you must have permanent competitive status, have completed your probationary period, and be in the same or comparable title (as determined by Civil Service) as this position. **Before applying you must read the “*Transfer Guidelines*” document in the Job Postings Folder and also review the job specification located at www.niagaracounty.com.** Current eligible lists will also be used to fill positions. For questions about title comparability, please contact Civil Service at 438-4071.

TITLE: **Administrative Assistant #57**

JOB GROUP: **8**

SALARY: **\$24.54- \$28.79/hr**

DIVISION: **Public Defender's Office**

LOCATION: **Lockport**

STATUS: **Permanent**

DEADLINE: **9/18/19**

Letter of interest and resume to:

David Farrugia, Public Defender

email: david.farrugia@niagaracounty.com

OR

139 Niagara Street

Lockport, NY 14094

